



About Rising Voices

Asian Americans are the fastest growing racial group in the state of Michigan, and are often the margin of victory in key municipalities and counties in Michigan. From Bengalis in Detroit and Hamtramck through Macomb County, South and East Asians in Oakland and Washtenaw Counties and Burmese in Battle Creek, to Southeast Asians in Kentwood and Holland on the west side of the state, Asian American Michiganders voted in record numbers in 2020. Rising Voices works to keep the momentum going. As the only Asian American c4 organization in the state working to elect progressive candidates and move progressive policy, Rising Voices seeks, in addition to its non-partisan work, to continue to build up the power of Asian American communities in Michigan to have a seat at the policymaking table and be acknowledged as a powerful political force.

Formed in 2019, Rising Voices, a project of Center for Empowered Politics is a 501(c4) nonprofit organization that seeks to organize and develop the leadership of Asian American women (cis, trans, Gender Non-Conforming and femme-identifying) and young people for power around progressive values and issues in the state of Michigan.

Rising Voices is c4-facing, however much of the work is c3 and non-partisan and is funded through Rising Voices Fund, a project of Center for Empowered Politics Education Fund. Learn more about Rising Voices [here](#).

Position Description Summary

The Community Coordinator role is a full time position.

Essential Duties and Responsibilities

- Recruit, facilitate, and coordinate community members in assigned regions to build power for Asian Americans in Michigan.
- Supports education organizing for Rising Voices by: recruiting and developing leadership in 10 leaders through 1:1s; facilitating Rising Voices organizing meetings; supporting the field and organizing team during election time and through Rising Voices' **Vote for our Families** campaign
- With support from Rising Voices staff, plan events for community members including potlucks, town halls, voter registration events, demonstrations, and listening sessions.

Other Duties and Responsibilities

- Co-organizes (alongside the RV Organizing team) and attends organization and coalition events
- Attends and occasionally facilitate Rising Voices staff meetings
- Attend Rising Voices trainings and other relevant professional development opportunities
- Provides additional programmatic support where needed

- Act as a liaison between Asian American community members in Michigan and Asian American organizing across the U.S.

Education and/or Experience (desired but not required)

- 1-3 years in interactive work with other individuals (e.g., tutoring, teaching, counseling, mentoring, nursing home volunteer service, etc.)
- Work experience in a nonprofit setting
- Experience working with the Asian American community in Michigan

Knowledge

- Basic knowledge of the history of Asian American communities in Michigan
- Speaking/writing an Asian language (preferred not required)

Skills

- Ability to listen and understand information that is presented and ask good follow up questions
- Ability to solve complex problems
- Ability to juggle and prioritize competing deadlines
- Ability to facilitate groups of people
- Ability and mindset to win social justice fights for the long-term
- Ability to articulate a story of self and use it to empower others

Organizational Relationship

This organizer reports to the Executive Director, works collaboratively with staff and other partners on a regular basis to implement programming and maintain program efficiency.

Physical Demands

- Must have the physical ability to move boxes weighing up to 25 pounds each 10% of work time.
- Must have the physical ability to navigate three flights of stairs occasionally (in the case of elevator failure)
- Must be able travel throughout the state on a regular basis
- Must be able to travel domestically on an airplane up to 3 times a year

Work Environment

- This position requires residency in Michigan. Out of state applicants must be willing to relocate if offered a position.
- This position is a full-time hybrid (remote and in-person) position with a heavier workload in the summer.
- This position requires a valid driver's license and access to a vehicle
- This position requires occasional weekend work (Saturday and Sunday)
- This position requires work outside during election season and will be exposed to the elements and inclement weather up to 20% of the time

Compensation: \$47,000 - \$57,000 depending on experience

Other Qualifications

The successful applicant will first and foremost be committed to Rising Voices' [values](#). They will be able to communicate and get along with a wide range of people, desirous of providing good service both within and outside of Rising Voices, and skilled at collaboratively finding solutions to all kinds of problems.

Rising Voices is particularly seeking candidates who are committed to the disruption of white supremacy and a world where each person is free to exist as exactly who they are to be. The program seeks to be supportive of the needs of dual career families, and is interested in individuals with non-traditional career and academic paths. To apply, please submit your resume and cover letter to Jungsoo Ahn at jungsoo@risingvoicesaaf.org